

SECRET

OFFICE OF SECURITY SOLO PROGRAM

PROBLEM

To determine the feasibility of establishing security standards for lone overseas Security Officers and a method through which these officers can qualify in these standards.

ASSUMPTIONS

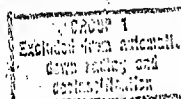
1. Security Officers will continue to be selected, processed and trained for overseas positions.
2. There will be an increasing demand for Security Officers conversant in all phases of security.

FACTS

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1. There are [REDACTED] overseas Security Officer positions outside of the regional Security complex.
2. With cover and budgetary problems increasing, a Security Officer conversant in all phases of security would be an asset to the station and to the Office of Security.
3. Candidates selected for overseas positions are now released from their Headquarters assignment for training and processing four to six months prior to PCS departure.
4. There is little time during this training period for candidates to obtain on-the-job experience, thereby demonstrating their skills in the various security specialties.
5. On-the-job training for candidates processing for these solo overseas positions would help to develop a degree of proficiency in newly acquired skills and would provide a means through which the candidates could qualify in these skills.

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6. A Security Officer qualified in the various security functions, upon arrival at his overseas post with the necessary tools of his trade, would soon become an integral part of the station complement.

#### DISCUSSION

1. For the purpose of this discussion, a solo Security Officer is considered to be one assigned to a station outside of our regional security complex. Even though there are instances where we have two Security Officers assigned to a station, for the purposes of this study, that station is considered as having a solo Security Officer. See Attachment A for a listing of the stations concerned.

2. The establishment of security standards and a method through which Security Officers can qualify in these standards would be an asset to the Office of Security and to the Agency as a whole. With budgetary problems becoming an accepted annual hardship and the resultant T/O reductions in overseas stations, the station Security Officer has in the past usually been one of the first positions recommended to be eliminated. By providing these solo Security Officers with various skills and the tools with which to accomplish them, they would soon become a valuable long-term asset to the station.

3. A proficiency in conducting surveys, investigations, certain audio countermeasures, a knowledge of clearance procedures and standards, and the repair and maintenance of safe-keeping equipment, alarms and destruction devices should be obtained prior to departure for overseas. The training courses presently being offered by the Office of Security cover most of these subjects, some only in the broadest context. In order to obtain the desired proficiency, however, periods of on-the-job training in the appropriate Headquarters component would be necessary. This on-the-job training would lend itself to the qualifying phase of the overall training program. For a listing of the subjects in which a proficiency would be desired and an estimated period of on-the-job training, see Attachment B.

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4. The establishment of security standards for the solo Security Officer is closely affiliated with the selection process and administrative procedures connected with the processing of candidates for overseas positions. The initial selection of candidates is important since this program would lend itself to the development of senior Security Officers. Early selection would be mandatory to allow for both the formal aspects of training and for qualifying on-the-job training. Courses offered each year to all persons processing overseas would be an integral part of this program. Periods of on-the-job training in Physical Security Division, Technical Division, PS, and IOS, as appropriate, would be required. It is estimated that from one week to three months in each of these components might be required to cover those areas in which the selectee has not had prior experience. The training in the Technical Division should be preceded by a course on

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[REDACTED] They have informally agreed to conduct such a course for our Security candidates. Tentative periods of on-the-job training are reflected in Attachment B.

#### CONCLUSION

The overseas posture of the Office of Security would be greatly enhanced by the stationing of solo-qualified Security Officers in the stations outside of the regional concept, and equipping them with all of the necessary tools required to perform the various duties in which they have been trained.

#### RECOMMENDATIONS

It is recommended that these security standards for the solo Security Officers be approved and that:

1. Early selection be made for candidates to the posts being vacated during the calendar year 1968.

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2. A comprehensive study plan and training schedule, including both formal and on-the-job training, be prepared for each candidate.

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Special Assistant to the DD(PTOS)

Attachments:  
Tabs A & B

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